



SPRINT Implementation Collaboratives

Whole Community Palliative Rounds

The inaugural SPRINT Implementation Collaborative advances the Building Operational Excellence: Home-Based Palliative Care initiative by helping local teams adapt and implement the recognized leading practice of Whole Community Palliative Rounds (WCPR).

Profiled as a High Impact Practice, this initiative enhances the quality and effectiveness of home-based palliative care. Through the WCPR strategy, inter-professional care teams engage in purposeful and timely communication, shared decision-making and collaborative care planning. The SPRINT-WCPR Collaborative helps teams adapt and customize the WCPR strategy to meet their unique local needs and context.

Using an implementation science approach, the SPRINT Collaborative provides tools, training and coaching. Over a seven-month timeframe, partners are engaged through an in-person on-boarding and educational forum; online learning modules; designated action periods; and customized coaching sessions. This unique approach enables teams to adapt and test the leading practice, whole community palliative rounds, for inter-professional, integrated palliative care.

“Whole Community”

Recognizes the inter-relationship and connections between formal and informal care (volunteers, family, friends) across all care settings.

“Palliative Rounds”

An expanded inter-professional team (circle of care) across health sectors, programs and disciplines focused on providing the best supports for the palliative population.

Important milestones for the SPRINT-WCPR Collaborative

Launch and Information webinar	May 14, 2019
Deadline for submission of expression of commitment	June 3, 2019
Selection and notification of participating teams	June 5, 2019
In-person on-boarding/learning forum.....	June 24 & 25, 2019 (Toronto)
Virtual learning webinars.....	July 19, September 9, October 9 & November 4, 2019
Capstone event	December 2 & 3, 2019
Sustainability forum.....	November 2 & 3, 2020

For more information on the SPRINT-WCPR Collaborative, please email or call:

CATHERINE SURIDJAN
 Director of Policy and Knowledge Translation
 Canadian Home Care Association
 csuridjan@cdnhomecare.ca
 905-567-7373 x 202



SPRINT–WCPR Collaborative

Expression of Commitment Application

INSTRUCTIONS

This expression of commitment is a formal application to participate in the Canadian Home Care Association’s SPRINT Implementation Collaborative. The topic for this SPRINT Collaborative is whole community palliative rounds (WCPR).

- The deadline for submission of the expression of commitment is June 3, 2019, 5 p.m. EST.
- Notification of results will be communicated to applicants by June 5, 2019.
- Please submit, by email only, your completed expression of commitment to Catherine Suridjan: csuridjan@cdnhomecare.ca.

Please Note: the SPRINT Improvement Collaborative for WCPR will be offered in English only.

ASSESSMENT CRITERIA

All eligible submissions will be assessed for the following:

1) ORGANIZATIONAL READINESS

- Policy and service guidelines that support an integrated palliative approach to care
- Experience as a contracted provider or direct-funded provider (part of the government home care program) for home-based palliative care
- Evidence of inter-professional collaboration to enhance home-based palliative care
- Linkages with primary care teams, specialized palliative care teams and community programs

2) QUALITY IMPROVEMENT CAPACITY

- Experience in quality improvement initiatives
- Measurement resources including collection, analysis and reporting of metrics.

3) ORGANIZATIONAL COMMITMENT- SENIOR LEADERSHIP SPONSOR

- The organization’s commitment to provide each team member with dedicated time to participate fully in the Collaborative
- Resources to support testing, implementation and sustainability of High Impact Practice

4) STRENGTH OF THE COLLABORATIVE TEAM

- A designated team (all core members have been identified; experience and time commitments have been considered)

GENERAL APPLICANT INFORMATION

Organization _____

Address _____

City _____

Province _____

Postal Code _____

Key Contact: (First name / Last name) _____

Key Contact (e-mail) _____

DETAILED SUBMISSION

1) ORGANIZATIONAL READINESS

Please complete the following questions (*200 words maximum for each question*):

a) Provide a brief overview of your organization, including its mandate and strategic priorities.

b) Describe the types of home- and community-based palliative care services provided by your organization (e.g., volume, geographic, level of service).

c) Identify any initiatives that your organization has undertaken or is undertaking to support inter-disciplinary collaboration and shared decision-making in palliative care (e.g., linkages with primary health care, community programs, etc.).

2) QUALITY IMPROVEMENT CAPACITY

Please complete the following questions:

a) DATA - Describe your current processes to access data in your organization to support improvement initiatives aimed at process improvement.

b) INDICATORS – Do you currently track quality and key performance indicators?

YES NO NOT SURE

If yes, how often are they tracked?

Monthly Quarterly Semi-Annually Annually Not sure

c) Briefly describe one quality improvement initiative your organization has worked on in the last year.

3) ORGANIZATIONAL COMMITMENT - SENIOR LEADERSHIP SPONSOR

(To be completed by the Senior Leadership Sponsor)

Review and consider the following approximate time and resource commitments that team members will be required to make throughout the SPRINT Collaborative.

TIME:

- Team members attendance at the 2 day on-boarding Learning forum (June 2019) and Capstone Event (December 2019)
- Participation in the 4 1 ½ virtual learning webinars (July– November 2019) and coaching sessions
- Planning, implementing and testing new practice

RESOURCES:

- Resources and technology to participate in virtual (adobe connect) and in person meetings (travel and accommodation for 3 team members will be covered by the CHCA)
- Capacity to develop and produce materials and other resources to support the WCPR strategy
- Back filling staff to free up team members to participate in SPRINT Implementation Collaborative

a) How will you, as the Senior Leadership Sponsor, be involved throughout the seven-month SPRINT Implementation Collaborative?

4) STRENGTH OF THE COLLABORATIVE TEAM

Please review the roles and accountabilities for the team members outlines below and indicate who from your organization will take each role.

LEADERSHIP SPONSOR

Time Commitment (approx.) 1 hour / month

A member of the senior leadership team with responsibility for frontline practice.

ROLE & ACCOUNTABILITIES

- Reinforces alignment of the practice being implemented with organizations priorities.
- Approves change management and organizational policy or practice changes that may occur because of the new initiative.
- Removes barriers to advance the Collaborative to a successful completion. Commits time and resources to team, including engagement with team lead when appropriate.

First name

Last name

Title

Telephone

E-mail

Original signature

Executive Assistant (if appropriate):

Name

E-mail

TEAM LEAD

Time commitment (approx.): 10–15 hours/month

A director/manager within the organization with experience leading improvement projects.

ROLE & ACCOUNTABILITIES

- Acts as primary contact for the team.
- Participates actively in scheduled learning sessions and coaching calls.
- Facilitates team engagement and completion of “homework” and implementation activities.
- Ensures meaningful involvement of patients/families.

First name

Last name

Title

Telephone

E-mail

Original signature

MEASUREMENT LEAD

Time Commitment (approx.) 8-12 hours / month

May be the Team Lead or a unique individual with knowledge of data collection and analysis.

ROLE & RESPONSIBILITIES

- Collects and analyses data and prepares reports.
- Provides guidance on determining goals (AIM Statement) and indicators.
- Participates actively on implementation team to identify and refine change ideas suitable for testing.

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Last name

Title

Telephone

E-mail

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IMPLEMENTATION TEAM MEMBERS

Time commitment (approx.): 8 hours/month

Members with frontline care experience (palliative care professionals) and understanding of service delivery processes.

ROLE & RESPONSIBILITIES

- Up to 4 additional team members (not including those listed above), including (but not limited to):
 - Professional frontline staff
 - Clinical supervisors/managers
 - Service administrators (case managers/care coordinators)
 - Palliative care specialists (physicians)

MEMBER 1

First name _____ Last name _____

Title _____

Telephone _____ E-mail _____

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MEMBER 2

First name _____ Last name _____

Title _____

Telephone _____ E-mail _____

Original signature

MEMBER 3

First name _____ Last name _____

Title _____

Telephone _____ E-mail _____

Original signature

MEMBER 4

First name _____ Last name _____

Title _____

Telephone _____ E-mail _____

Original signature

Please submit, by email only, your completed expression of commitment to
Catherine Suridjan: csuridjan@cdnhomecare.ca